



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**CC-1.**

MEETING DATE	2019-11-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**TITLE:**  
Proposed Revised Job Description for the Child Development Associate Position

**REQUESTED ACTION:**  
Adopt the Proposed Revised Job Description for the Child Development Associate Position. This is the Final Reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job description for the Child Development Associate position is being revised to better clarify and define the qualifications of the position. The job description was publicized for rule adoption in compliance with Florida Statutes on September 13, 2019. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  
 Goal 2: Safe & Supportive Environment  
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no financial impact associated with this School Board item.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Job Description

**BOARD ACTION:**  
**ADOPTED**  
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Rose M. Hall	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Alan Strauss - Chief Human Resources & Equity Officer

Signature  
*Alan I. Strauss*  
10/16/2019, 12:20:33 PM

Approved In Open Board Meeting On:

NOV 03 2019

By: *Heather P. Burkwood*  
School Board Chair